

NAHSS Privacy Policy 2025

The Netherlands-Asia Honours Summer School (NAHSS)® values the protection of your personal data.

In this Privacy Policy, we will explain how your personal data will be processed by the NAHSS.

Your personal data is processed by the Netherlands-Asia Honours Summer School (NAHSS)® for the following purposes:

- To establish the identity of potential delegates.
- To select and admit potential students to the NAHSS delegation.
- To perform administrative actions with regards to registration and admittance.
- To inform potential delegates about the programme and the results of the selection.
- To handle requests and complaints.
- To analyse the promotional campaign of the NAHSS
- To collect feedback
- To organise travel, events, and accommodation for the NAHSS delegation and NAHSS alumni
- To set up consultancy projects and allocate participants
- To organise inhouse days for both delegates and alumni
- To collect, validate, correct and delete alumni registration
- To encourage the development of an alumni community
- To keep track of (alumni) participation in events
- To send newsletters

For the above-mentioned purposes, we may request the following personal data:

- First name
- Last name
- Gender
- Email address
- Phone number
- Bachelor programme
- Nationality
- Native language
- University
- Field of Study
- GPA (average, scale 1-10)
- Academic Year
- How you have heard about the NAHSS
- Application materials:
 - o CV

- Academic transcript
- Two short essays
- Videopitch

If you have been admitted to the NAHSS delegation, we will additionally request the following information from you:

- Date of birth
- Address of residency
- Emergency phone number
- Name and relationship of the emergency number
- Passport details
 - Name as given in Passport
 - Place of issue
 - Country of issue
 - Date of issue
 - Passport document number
 - Expiration date
 - Copy of passport
- Visa details
- Payment details
 - Account holder's name
 - Account holder's address
 - IBAN-number
 - BIC/SWIFT
- Dietary preferences and allergies
- Professional photo
- Optional: medication use
- LinkedIn name

Sharing your data with others

We will only share your data with others if this is necessary for the purposes described above. The information pertaining to your application will always be shared with the selection committee, in order to determine whether you are a good fit for the NAHSS delegation.

Other than this, we use third parties for:

- Providing the internet/network environment
- Managing our (financial) administration
- Handling mailings
- Maintaining and managing our website
- Organising travel, activities, and accommodation (if you are selected to join the NAHSS delegation).
- Organising activities for alumni (if you are selected to join the delegation and choose to partake in those activities)

Furthermore, we will not disclose the data you provide to other parties unless it is legally required and permitted. An example of this is if the police request (personal) data from us as part of an investigation. In such a case, we must cooperate and are therefore obliged to provide this data.

We may also share personal data with third parties if you provide us with written consent for this, such as for selection done by the organisers of Inhousedays of partners.

Storage & Security

The NAHSS will store your data for as long as is necessary to achieve the purposes described above. If you have applied to the NAHSS program, but were not selected for the delegation, your personal data will be deleted or anonymised one month after the definitive selection is made.

If you are selected, the data that is used to identify you (such as your name and email address) and to allocate you to a consultancy group (such as your CV) will still be stored, but the other information pertaining to your application (such as your essays) will be deleted one month after the definitive selection. The additional data that is used to organise the trip (such as your passport details) will be deleted after the end of your NAHSS edition.

Information about alumni is stored for a longer period of time to create our alumni network. Contact details and professional history will be stored until you pass away or until you ask us to delete your data.

We have implemented appropriate technical and organizational measures to protect your personal data from unlawful processing. For example, we have taken the following measures:

- All employees of the Netherlands-Asia Honours Summer School (NAHSS)® who have access to your personal data are bound by confidentiality.
- We apply a username and regularly changing password policy on all our systems.
- We create backups of personal data to restore them in the event of physical or technical incidents.
- We regularly test and evaluate our measures, enhancing them when necessary.
- Our employees are informed about the importance of protecting personal data.

Rights regarding your data

You have the right to access, rectify, or delete the personal data we have received from you. Furthermore, you have the right to be informed in a timely,

clear and complete manner about the processing of your data. Additionally, you can object to the processing of your personal data (or a part thereof) by us or by one of our processors. You can exercise these rights by emailing info@nahss.nl. We may ask you to authenticate yourself before complying with the aforementioned requests.

We are responsible for the processing of your personal data.

If you have any questions or comments after reading our privacy policy, you can contact us at:

Netherlands-Asia Honours Summer School (NAHSS)®
Kromme Nieuwegracht 80, 3512 HM Utrecht, Netherlands

info@nahss.nl

Complaints

The NAHSS is organisationally independent, but officially part of Utrecht University. If you have a complaint about the processing of your personal data, we ask you to contact Utrecht University directly. This can be done by reaching out to the UU Data Protection Officer (DPO). You can contact the DPO through fg@uu.nl. If, unfortunately, you do not receive a satisfactory response to your complaint from us, you always have the right to file a complaint with the Dutch Data Protection Authority (Autoriteit Persoonsgegevens). This is the national supervisory authority in the field of privacy protection.